



AGENDA

Office of the Comptroller Chief Fiscal Officer Conference

Tuesday, November 18, 2008
8:30 AM to 4:15 PM

Welcome to the 8th annual Commonwealth CFO Conference, sponsored by the Office of the Comptroller. This forum was developed to ensure that enterprise vision and initiatives are communicated, planned and implemented in an environment where all the stakeholders in Commonwealth financial management have input into the process.

Planning has been underway with a group of departments acting as Conference Advisors to develop a meaningful agenda for this one day conference. This forum brings Commonwealth finance professionals together to make certain that initiatives are communicated in an environment where all the stakeholders have input into the process.

We are fortunate to have a number of guests speaking at the Conference, including the Secretary for Administration and Finance, Leslie Kirwan, Assistant Secretary for Information Technology, Administration and Finance, CIO, Anne Margulies, Assistant Secretary for Budget, Matt Gorzkowicz and Dr. Penny Weller, Sr. Business Advisor, The Hackett Group.

Much can be accomplished through informal conversation and networking. I encourage you to take advantage of this opportunity. The Comptroller's management team will be available throughout the day for questions.

Martin J. Benison

8:30-9:30	Registration Continental Breakfast	Security Counter, Main Entrance N.E. Economic Adventure
9:30-9:35	Conference Logistics	Mary Maloney Bureau Director, Office of the Comptroller
9:35-10:45	FY 2009-2010 Update	Leslie A. Kirwan Secretary for Administration and Finance Matt Gorzkowicz Assistant Secretary for Budget, ANF Anne H. Margulies Assistant Secretary for Information Technology (ANF) and CIO
10:45-11:15	General Session	Martin J. Benison Comptroller
11:15-11:30	Break	N.E. Economic Adventure
11:30-12:30	Shared Services	Dr. Penny Weller Sr. Business Advisor, The Hackett Group
12:30-1:30	Lunch	Fourth Floor
Afternoon Breakout Sessions on Third Floor See reverse side for Breakout Session Descriptions		
1:30-2:45	Breakout 1: Procurement Cards Breakout 2: Controlling System Access Breakout 3: Managing Personally Identifiable Information	Room AV-1 Room AV-3 Room AV-4
2:45-3:00	Break	N.E. Economic Adventure
3:00-4:15	Breakout 1: Shared Services Best Practices Breakout 2: Controlling System Access Breakout 3: Managing Personally Identifiable Information	Room AV-1 Room AV-3 Room AV-4

Breakout Session Descriptions

Procurement Cards: Myths and Reality

This presentation by the Bank of America covers the most common myths about credit cards and involves the audience in identifying and addressing common perceptions. If time allows, additional related topics will be discussed such as “Credit card abuse”. The session will cover the safeguards now built in to the cards via Bank of America’s “Works” platform, including ability to specify merchant categories.

Best Practices for Shared Services

Building on the more general presentation in the morning, panel members (departments, Hackett members, and CTR staff) will present and discuss various models of acceptable business practices, focusing on shared processing vs. centralization of decision-making.

Managing Personally Identifiable Information

There is increasing interest and legislation governing how public entities secure personally identifiable data. How can you balance the business requirements with the need to secure personally identifiable data? This round table discussion will involve state managers, oversight agencies (CTR, AGO and ITD) and explore how organizations are addressing this issue. Discussion will include real scenarios and practical approaches to managing risk. Industry standards, such as PCI for accepting credit cards, will be addressed.

Controlling Powerful Levels of System Access

Automated systems can make government operations more efficient. However, powerful security access presents risks that must be managed. This session will review how to develop mitigating controls to address risks associated when users have powerful security. The panel will provide tips and techniques that have been effective.

Department Advisory Group Members

Sandra Bachman

Executive Office of Energy and Environmental Affairs

Marianne Blanchet

Sheriff Department Berkshire

Susan Bristol

Executive Office of Transportation

Deborah Broderick

Department of State Police

Ellen Donaghey

Executive Office of Public Safety

Ellen Finnegan

Department of Children and Families

Pamela Gerrior

Department of Corrections

Jackie Harris

Exec. Off. of Health and Human Services

Sarah Johnson

Office of Consumer Affairs and Business Regulation

Joan Lenihan

Executive Office of Labor and Workforce Development

William Marchant

Trial Court

Paul Naves

Department of Revenue

Alda Rego

Department of Early Education and Care

Tom Simard

Department of Youth Services

Jesse Thompson

Bunker Hill Community College



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